

Italia Contemporanea Editorial guidelines

1) **Submissions** to the journal should be original unpublished work and should not be under review with any other journal. Papers should be submitted by clicking on the **button “Submit a paper”**, available into this web page:

<https://www.francoangeli.it/riviste/Sommario.aspx?IDRivista=164&lingua=EN>

At this stage, articles should be anonymous; name, surname, affiliation (university, research centre, etc.), address, email and phone numbers of the author(s) and further details about the article are to be inserted only in the fields provided on the [FrancoAngeli Journals OJS platform](#).

2) **Papers should be sent together with a copyright transfer agreement**, where the author(s) grant(s) and assign(s) to the Editor of the Journal during the full term of copyright (20 years under current regulation) the exclusive rights to translate, reproduce, republish, transfer, sell, distribute or otherwise use the article or parts contained therein, for publication in any format. It thus includes electronic editions and derivative works in all languages and in all media of expression now known or later developed as well as the license or permission given to others to use the article in whole or in part free of charge or against payment.

3) **Once the review process is closed**, a new version of the article should be sent to the Editorial board and it should contain **name(s) of author(s), affiliation (university, research centre, etc.), address and phone numbers of the author(s)**. Further details about the article are to be clearly indicated as footnote in the first page, using * and ** as reference mark, while for the footnotes through the text make use of the numerical system starting over with number 1 at the beginning of each paper.

4) Concise and factual **abstracts in Italian and in English** should be included in the article file. Do not exceed 800 characters per each one (including spaces). **The article file should also include the English translation of the title and a maximum of 6 keywords in Italian and 6 keywords in English.** Words selected as keywords should reflect the essential topics of the article and will be used for indexing purposes.

5) Articles to be published in the *Studies and research* section, **should not exceed 80,000 characters** (including footnotes and spaces). Articles in the *Notes and Discussions* section should not exceed **40,000 to 60,000 characters** (including footnotes and spaces). Texts published in the *Bibliographic Review* section (which do not contain footnotes) should not exceed **7,000** characters (including spaces).

6) **Set-up of the page and quotations** - Use mostly Roman types. Italics should be used only for foreign words. Original foreign names (for example Wehrmacht, Special Operation Executive, National Archives) must be in Roman types. Use inverted commas (“...”) only to indicate quotes within quotes; for exact quotations use inverted commas. Guillemets are not admitted. Lengthy quotations (more than 2 lines) should be separated from the text and have a blank line above and below and they should be underlined. Use ellipsis dots in brackets (...) to show omission. **Footnotes are at the bottom of the page, numbering sequentially to footnote 1. Footnote symbols throughout the article should be placed before punctuation marks.**

7) Font Type

- **Text:** Times New Roman at a size 12 points, justified, 1.5 spacing, paragraph indent 0,5 cm, use automated widow control.
- **Title of the article:** Times New Roman, size of the text 14, flush left.
- **Title of the section:** Times New Roman, size 12, bold, flush left, 2 double spacing above and 1 below.
- **Title of subsection:** Times New Roman, size of the text, flush left, 2 double spacing above and 1 below.
- **Page number:** Times, Italic, size of the text, centered, no indent or frame.
- **Footnotes:** Times New Roman, font at size 10 points, one spacing, indent 0,5 cm.

8) Bibliographic references in footnotes:

• Volume:

Author (Name, Surname), *Volume title*, place, publisher, year.

Example: Roberto Battaglia, *Storia della Resistenza italiana*, Torino, Einaudi, 1964.

Example: Roberto Battaglia, *Storia della Resistenza italiana*, Torino, Einaudi, 1964, pp. 31-32 (pp. 29, 34, 39; pp. 72 sg.)

(Texts already cited) R. Battaglia, *Storia della Resistenza italiana*, cit., p. 35.

Example: Renzo De Felice, *Mussolini l'alleato*, Torino, Einaudi, 1965-1990, vol. I, *L'Italia in guerra 1940-1943*, tomo 2, *Crisi e agonia del regime*, p. 39.

• Edited volumes:

Editor(s) (ed./eds./a cura di), *Volume title*, place, publisher, year.

Example: Aldo Mazzacane (a cura di), *Oltremare. Diritto e istituzioni dal colonialismo all'età postcoloniale*, Napoli, Cuen, 2006.

Example: Joshua Arthurs, Micheal Ebner, Kate Ferris (eds.), *The Politics of Everyday Life in Fascist Italy. Outside the State?*, New York, Palgrave Macmillan, 2017.

• Chapter in a book

Author, *Title*, in Editor(s) (a cura di/ed./eds.), *Chapter title*, place, publisher, year, page(s).

[in footnotes, indicate precisely the page(s) you are referring to; in bibliography, please indicate full reference].

Example: Guido Quazza, *La guerra partigiana: proposte di ricerca*, in Francesca Ferratini Tosi, Gaetano Grassi, Massimo Legnani (a cura di), *L'Italia nella seconda guerra mondiale e nella Resistenza*, Milano, Angeli, 1988, p. 453 [in footnote] or pp. 453-521 in bibliography].

• Journal article

Author, *Article title*, "journal", year, issue, pages.

Example: Sheila Fitzpatrick, *Supplicants and Citizens. Public Letter-Writing in Soviet Russia in the 1930s*, "Slavic Review", 1996, n. 1, pp. 78-105.

• Website

Follow the guidelines for printed volumes and articles, adding: text available at the website.....and the date.

9) Archival references in footnotes:

The reference is divided up into two sections:

1. First of all, all the essential features of the document should be indicated:

Ex. 1 (letter): Ciano a Mussolini, 19 giugno 1940.

Ex. 2 (other types of documents): Relazione di Ferronato a Giordani, 17 dicembre 1941.

Ex. 3: Verbale della riunione del Clnai, 17 gennaio 1954.

Ex. 4: Memoriale di Maldini a Giordani, 26 ottobre 1942.

2. The second part of the reference, introduced by "in", should contain:

- a) Archives (exact name)
- b) Fonds (exact name)
- c) Series (where they exist)
- d) All other information about the file quoted.

10) A **complete bibliography** containing all bibliographic references cited in the article is required (it will be published on the Publisher's website; see instructions below).

References should be written following some common examples shown below.

- Volume
Author [Surname, Name] (year), *Volume title*, place, publisher.
Example: Battaglia Roberto (1964), *Storia della Resistenza italiana*, Torino, Einaudi.
- Edited volume
Author (a cura di/ed./eds.) (year), *Volume title*, place, publisher.
Example: Baldissara Luca, Pezzino Paolo (a cura di) (2004), *Crimini e memorie di guerra*, Napoli, L'ancora del Mediterraneo.
- Chapter in a book
Author (year), *Chapter title*, in Editor(s) (a cura di/ed./eds.), *Volume title*, place, publisher, pages.
Example: Quazza Guido (1988), *La guerra partigiana: proposte di ricerca*, in Francesca Ferratini Tosi, Gaetano Grassi, Massimo Legnani (a cura di), *L'Italia nella seconda guerra mondiale e nella Resistenza*, Milano, Angeli, pp. 453-521.
- Journal Article
Author (year), *Article title*, "journal", year, issue, pages.
Fitzpatrick Sheila (1996), *Supplicants and Citizens. Public Letter-Writing in Soviet Russia in the 1930s*, "Slavic Review", n. 1, pp. 78-105. DOI: 000000000.

Title, abstract, keywords and references should be entered not only in the article file, but also in the fields provided on the FrancoAngeli Journals' platform (Step 3 of the submission process, "Enter metadata").

11) **Figures, tables and graphs:** they should be embedded into the text and allow further editing. Subtitles should be in Times, font at size 12 points, Italic, flush left.

Tables are in Times, at size 8 – 9, heading between two lines (see example)

Table 3 – Distribution in %

	<i>Men</i>	<i>Women</i>	<i>Total</i>
Abcde	48,1	44,1	46,1
Fghi	44,7	44,3	44,5
Lmno	7,2	11,6	9,4
Total	100	100	100

12) Punctuation

Leave one space after but not before the following punctuation marks: full stop (.), comma (,), colon (:), semicolon (;), question mark (?), exclamation mark (!) and closing inverted commas (");

13) **Hyphens** are used when two words modify a third word (a compound adjective).

- Example: Low-income housing

or to join numbers or pages

- Example: in the years 1970-80.

Hyphens do not have spaces around them.

En Dashes are used to stress a nested clause or phrase and to emphasize parenthetical expressions.

They want a space before and after.

14) **Layout of the text**

Each article should be in A4 size (to select A4, click Page Setup on the File menu).

The text has to be set up according to the following features.

Top margin cm 2,5

Bottom margin cm 2

Left margin cm 2

Right margin cm 2.