

## **Sociologia urbana e rurale** Editorial guidelines

*Papers should present academic rigor, a solid theoretical and methodological approach and significant empirical research results on national and international scale. All scholars are invited to submit contributions for an eventual publication, provided they are unpublished and not yet submitted to other journals.*

1) Papers should be submitted online through the FrancoAngeli Journals' webpage:

<https://journals.francoangeli.it/index.php/sur/about/submissions>

At this stage, the articles should be anonymous. Name(s), affiliation (university, research centre, etc.), address, cell number of the author(s) and further details about the articles are to be entered only in the provided fields on the platform.

2) **All articles must be accompanied by a copyright agreement** in which the author(s) grant(s) the journal's editors exclusive rights to use the article, with no space limits and within the maximum time limits recognised by current legislation (20 years), and using all methods and technologies currently existing and/or to be developed in the future. This therefore includes, inter alia, reproduction in any manner or form, communication - including, by way of example but not limited to, rights of exploitation by means of interactive digital channels (by any means currently known or in the future developed) - and distribution of which the article is susceptible. Similarly, it grants the Editor the exclusive right to translate, reproduce, distribute, communicate the article in any language, in any way and form, the rights of advertisement, the right to assign to third parties the rights to which they are entitled on the article, in whole or in part, whether in return for payment or free of charge, etc., with no space limits and within the maximum time limits recognised by current legislation (20 years) and with all the methods and technologies currently known and/or in the future developed.

3) An **abstract in Italian and an abstract in English** of about **500 characters** each (including spaces) must be provided. In addition, **six "parole chiave" in Italian and six "key words"** must be provided indicating clearly the topics dealt with.

4) The journal publishes essays that are subject to double-blind peer review, while overview and short articles and reviews are subject only to the assessment of the editors.

- **Articles** including footnotes and references section, **should not exceed 40.000 characters** (including spaces).

- **Overviews and short articles** including notes and bibliographical references must not exceed **20.000 characters** (including spaces).

- **Reviews** should not be submitted with abstracts or keywords; the text (possibly without notes) **should not exceed 6,000 characters** (including spaces); they are not subject to double-blind peer review but to evaluation by the editors. The review should not be limited to a summary of the book, but should propose a critical reading of it.

Any table, figure, graph or picture that occupy an entire page must be considered as approximately 2.800 characters. Any table, figure, graph or picture that occupy half a page must be considered as approximately 1.400 characters.

## 5) Set-up of the page and quotations

Use Roman type, *Italic* and **Bold** font.

- *Italics* should be used for foreign words that do not yet have everyday use and to stress words or short sentences.
- In order to emphasize sentences or quotations that are not exactly cited, make use of inverted commas (“...”); for exact quotations use guillemets («...»). Switch between inverted commas (“...” and guillemets («...») to indicate quotes within quotes or use apostrophes. Lengthy quotations (more than 5 lines) should be typed in smaller font (size 10 points) and separated from the text with a blank line above and below. Use ellipsis dots in brackets (...) to show omission. The exact quotations should be typed using guillemets («...») and provide in brackets the references to the specific pages of the source used (for example: Surname, yyyy: 73-74).

## 6) Font Type

*Text*: Times New Roman, 11 point font size, justified, single spacing, paragraph indent 0,5 cm, first line of each paragraph - use automated widow control

*Title of the article*: Times New Roman, 14 point font size, flush central, no period.

*Title of the section*: Times New Roman, 11 point font size, bold, flush left, 2 double spacing above and 1 below, no indent, no period.

*Title of subsection:* Times New Roman, italic, 11 point font size, flush left, 2 double spacing above and 1 below, no indent, no period

*Page number:* Times New Roman Italic, 11 point font size, italic, centered, no indent or frame.

*Footnotes* (placed at the bottom of the page): Times New Roman, 9 point font size, one spacing, indent 0,5 cm, numbering sequentially to footnote number 1.

*Bibliographical References:* Times New Roman, 9 point font size, one spacing, hanging indent 0,5, the second row with right line indent.

*Hyphen:* Use only short hyphens (-)

## 7) References embedded in the text

- Freud (1899) said that....
- According to the theory of dreams (Freud, 1899) ...
- The principles of the cognitive therapy (Beck *et al.*, 1979) affirm that...
- Kernberg (1981: 35) says textually that...
- Eissler (1953: 65) wrote that «Every introduction of a parameter incurs the danger that a resistance has been temporarily eliminated without having been properly analyzed».

Use « *et al.*, » only if there are more than three authors, while in the bibliographical references at the end of the article, all authors should be listed.

The term “*ivi*” (which does not go in italics) refers to a sentence in the previously cited text placed on a different page (*ivi*, 23); while the term *ibid.* (which goes in italics) refers to a sentence in the previously cited text placed on the same page as the reference text (*ibid.*).

Complete bibliographical references should not be included in the notes, but only at the end of the text. Bibliographic references in the notes should be treated exactly as in the body of the text.

## 8) Reference section

the complete reference list of the authors comes at the end of the article and consists of an unnumbered section sorted alphabetically according to their last name; for each author follow the year of publication of their works (if works were published in the same year use letters a, b, c). Do not use « *et al.*, » but list all the authors.

Should a text have many authors, the editor(s) name is followed by brackets with « (a cura di) » in Italian and « (ed/eds) » for volumes in languages other than Italian.

Please quote only what it is contained in the article.

The references must also be inserted in the appropriate space within the Ojs platform where article is uploaded (phase 3 of submission).

**Volume:**

Beck A.T., Rush A.J., Shaw B.F., Emery G. (1979). *Cognitive Therapy of Depression*. New York: Guilford Press

**Editor(s) of a book :**

Merini A. (a cura di) (1977). *Psichiatria nel territorio*. Milano: Feltrinelli.  
Boltanski L., Claverie E., Offenstadt N., Van Damme S. (eds) (2007). *Affaires, scandales et grandes causes. De Socrate à Pinochet*. Paris: Stock.

**Chapter in a book:**

Beebe B. (1983). Mother-infant mutual influence and precursors of self and object representation. In Masling J. (ed.), *Empirical Studies of Psychoanalytic Theories*. Vol. 2. Hillsdale, NJ: Analytic Press.

**Journal article:**

Ferrandes G., Mandich P. (2012). Riflessioni sulla medicina predittiva e sulla necessità di integrazione delle discipline: proposta di un modello di consulenza genetica integrata. *Psicologia della salute*, 3: 11-28. doi: 10.3280/PDS2012-003002

Authors should indicate the doi (in the format of doi: 10.XXXXXXX; by removing «<https://doi.org/>») of all the articles in journals included in the references. Doi can be obtained at the following address: <http://www.medra.org/en/search.htm>. Otherwise, they may also be found on Google.

**Mimeo:**

Benedetti G. (1988). “Intervento nel dibattito sulla relazione di John Gunderson al Convegno Internazionale *New Trends in Schizophrenia*”, Bologna, 14-17 aprile (incisione su nastro).

**Website:**

Follow the guidelines for printed volumes and articles, adding: text available at the website: <http://www...> and date of consultation.

Surname N. (2002). Lorem Ipsum. Text available at the website: <https://xxxx> (retrieved on dd/mm/yyyy)

9) **Figures, tables and graphs:** they should be embedded into the text and allow further editing. Authors are requested to limit the use of tables, graphs, figures to the bare minimum (*use shades of gray*). Subtitles should be set in Times New Roman, 9 point font size, italic, flush left. Tables are in Times New Roman, 8 or 9 point font size, with a heading above: italics, between two black lines (see example)

*Table 3 – Distribution in %*

	<i>Men</i>	<i>Women</i>	<i>Total</i>
Abcde	48,1	44,1	46,1
Fghi	44,7	44,3	44,5
Lmno	7,2	11,6	9,4
Total	100	100	100

Source: ....

10) **Maps and pictures** must be submitted separately and one by one. Jpeg files with a **300dpi** resolution are requested. Authors are also requested to indicate exactly the point of their article where they want to insert their maps or pictures.

**For the page settings and the citation models (Mendeley, Zotero and word)** it is suggested to refer to the model provided by the journal, available on the FrancoAngeli Journals platform:

<https://journals.francoangeli.it/index.php/sur/index>

and on the journal's page at the link:

<https://www.francoangeli.it/riviste/Sommario.aspx?IDRivista=54>.