

Territorio - Editorial guidelines

General information

The format of the magazine is: height 28 cm; width 22 cm. The internal format is: height 23,5 cm; width 18 cm.

The magazine uses three types of fonts with copyright. To submit articles using the TIMES NEW ROMAN.

Submissions to the journal should be original unpublished work and should not be under review with any other journal. Papers should be submitted by clicking on the **button “Submit a paper”**, available into this web page: (http://bit.ly/territorio-fa_EN).

At this stage, the articles should be anonymous; name, surname, affiliation (university, research centre, etc.), address, email and phone numbers of the author(s) and further details about the article are to be inserted only in the fields provided on the FrancoAngeli Journals OJS platform.

- 1) **Papers should be sent together with a copyright transfer agreement**, where the author(s) grant(s) and assign(s) to the Editor of the Journal during the full term of copyright (20 years under current regulation) the exclusive rights to translate, reproduce, republish, transfer, sell, distribute or otherwise use the article or parts contained therein, for publication in any format. It thus includes electronic editions and derivative works in all languages and in all media of expression now known or later developed as well as the license or permission given to others to use the article in whole or in part free of charge or against payment.
- 2) **Once the review process is closed**, a new version of the article should be sent to the Editorial board and it should contain **name(s) of author(s), affiliation (university, research centre, etc.), address and phone numbers of the author(s)**. Further details about the article are to be clearly indicated as footnote in the first page, using * and ** as reference mark, while for the footnotes through the text make use of the numerical system starting over with number 1 at the beginning of each paper.
- 3) **For Italian or English articles**, a concise and factual **abstract in Italian and in English** should be included in the article file. Do not exceed 900 strokes per each one (including spaces). **The article file should also include the English translation of the title and a maximum of 3 keywords in Italian and 3 keywords in English**. Words selected as keywords should reflect the essential topics of the article and will be used for indexing purposes.
The title of each article: 125 characters maximum (including spaces).
- 4) **Title, abstract, keywords and references should be entered not only in the article file, but also in the fields provided on the FrancoAngeli Journals’ platform (Step 3 of the submission process, “Enter metadata”)**.
- 5) The individual articles to be published in the "Spazio aperto" section should be approximately 30,000 characters (including spaces) without understanding the notes and bibliographical references. higher dimensions must be agreed with the management.
The overall size of the texts to be published of a service in the "Temi" or "Progetti" should not exceed about 180,000 lines (including spaces) without understanding the notes and bibliographical references.
Reviews. Two sizes are available: 4,800 or 12,000 characters. The text must be accompanied by the cover of the book.
- 6) **Set-up of the page and quotations** - Use Roman type, *Italic* and **Bold** font. Italics should be used for foreign words that do not yet have everyday use and to stress words or short sentences. In order to emphasize sentences or quotations that are not exactly cited, make use of single commas ('...'); for exact quotations use guillemets («...»). At the end of the quotation provide in brackets the references

to the specific pages of the source used (73-74), if these are not already specified before. Use inverted commas or apostrophes to indicate quotes within quotes. Use ellipsis dots in brackets [...] to show omission.

- 7) **References embedded in the text:** cite only the last name of the author followed by one space and then the year of the first publication of the work in its original language in round brackets (example: Freud, 1899), or insert the last name of the author followed by comma, one space and the year of publication in round brackets.

Page number, if known, follows the year in brackets and does not go into the reference section (example: Loewald, 1980: 56).

If there is more than one reference to the same author(s) and year, use the year and a, b, etc. Use comma to separate references and not pages, if given, when listing a string of references of the same author(s). If there are more authors, use semicolon to separate them within the same brackets. When there are two authors, cite both last names joined by and. If there are three authors, cite them all and join the last two by and; if there are more than three authors, refer to the first one followed by *et al.* in Italic.

- 8) **The references at the end of the text**

See following examples: if there are two authors with the same last name (for example Melanie Klein, George S. Klein), cite them alphabetically according to the order of their first name; if the last names and the initials of their first names are the same, use their full name: first and last name and also middle initial (for example Daniel N. Stern, Donnel B. Stern). After the last name and the initial of the first name, cite the year in brackets followed by a full stop (example: Freud S., 1910).

Avoid spaces between first name initial and middle initial (example Kernberg O.F.).

Should a text have many authors/editors, you have to cite them all. The editor(s) name is followed by brackets with ed. or eds. Please quote only what it is contained in the article. If the publication year is different from that of the original one, cite it after the name of the publisher, otherwise it is enough to put the year in brackets at the beginning of the entry, immediately after the name of the author.

References should be written following some common examples shown below.

Volume

Beck A.T., Rush A.J., Shaw B.F., Emery G., 1979, *Cognitive Therapy of Depression*. New York: Guilford Press (trad. it., 1987, *Terapia cognitiva della depressione*. Torino: Boringhieri).

Editor(s) of a book

Merini A., 1977, a cura di, *Psichiatria nel territorio*. Milano: Feltrinelli.

Boltanski L., Claverie E., Offenstadt N., Van Damme S., 2007, dir., *Affaires, scandales et grandes causes. De Socrate à Pinochet*. Paris: Stock.

Chapter in a book

Liotti G., 1985, «Un modello cognitivo-comportamentale dell'agorafobia». In: Guidano V.F., Reda M.A. (a cura di), *Cognitivismo e psicoterapia*. Milano: FrancoAngeli.

Beebe B., 1983, «Mother-infant Mutual Influence and Precursors of Self and Object Representation». In: Masling J. (ed.), *Empirical Studies of Psychoanalytic Theories*, 2. Hillsdale, NJ: Analytic Press.

Journal article

Ferrandes G., Mandich P., 2012, «Riflessioni sulla medicina predittiva e sulla necessità di integrazione delle discipline: proposta di un modello di consulenza genetica integrata». *Psicologia della salute*, 3: 11-28. Doi: 10.3280/PDS2012-003002.

Authors should indicate the Doi of all the articles in journals included in the references. DOI can be obtained at the following address: <http://search.crossref.org>. Otherwise, they may also be found on Google.

Mimeo

Benedetti G., 1988, «Intervento nel dibattito sulla relazione di John Gunderson al Convegno Internazionale *New Trends in Schizophrenia*». Bologna, 14-17 aprile (recording tape).

Website

Follow the guidelines for printed volumes and articles, adding: text available at the website <http://www....> and the date.

- 9) If there are in the article, figures, graphs, drawing, indicate the preferred locations in the Word file, but must be delivered in a separate folder. The images are published only in black and white. The formats are: .JPG; .TIFF; .BMP with a resolution of 300 dpi, with a minimum base of 12 cm. For tables and graphs require the EXCEL format.
- 10) **Title, abstract, keywords and references should be entered not only in the article file, but also in the fields provided on the FrancoAngeli Journals' platform (Step 3 of the submission process, "Enter metadata").**
- 10) **Punctuation:** Leave one space after but not before the following punctuation marks: full stop (.), comma (,), colon (:), semicolon (;), question mark (?), exclamation mark (!), closing guillemets (») and closing inverted commas (");
- 11) **Hyphens** are used when two words modify a third word (a compound adjective) (example: Low-income housing) or to join numbers or pages (example: in the years 1970-1980). Hyphens do not have spaces around them. En Dashes are used to stress a nested clause or phrase and to emphasize parenthetical expressions. They want a space before and after.
- 12) **Abbreviation:** Within a text abbreviations should be used as little as possible: it is preferable that the words are spelled in full. The only exceptions consists of: etcetera (etc.) and the terms 'BC' and 'AD'. It is instead the use of abbreviations in the footnotes and bibliographies. The abbreviations used are:
article/articles = art./artt.
article cited = cit.art. (in italic)
number/numbers = n./nn.
page/pages = p./pp.
for example = i.e.
following = s.
various authors = Aa.Vv.
cited = cit.
ibidem = ibid. (in italic)
ivi = ivi
- 13) **Date:** The date are written in full. For the indication of time, you should use the following forms: the XV century not the fifteenth century; the Eighteenth, the Nineteenth century (always uppercase) and not the 700, the 800. The dates of fully day, month and year are written as follows: 7/4/1980. In the case of the forms: the thirties, forties and so on, use '30, '40.

Submitter name and surname _____

Address _____

Phone _____ Email _____

Affiliation _____

_____ (date)

OBJECT: PERMISSION TO PUBLISH

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the undersigned

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being the author/authors of the article entitled

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proposed to this Editor to be possibly published on the Journal

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